

NCHSAA FOUNDATION

Board of Trustees Meeting

July 23, 2026, 9 a.m. (virtual)

Meeting Minutes

Convening

The meeting was convened by Bill Steed (Chair) at 9:10 a.m.

Attendance

Trustees – Neil Blankenship, Andre Lassiter (Treasurer), Mark Mansfield (Vice Chair), Kathy Spencer, and Bill Steed (Chair); *Anna Hipps and Bill Miller were absent....* With five members present at the meeting's start, quorum was established.

Volunteer Staff – Karen DeHart, Tavares Toomer, and Alex Bass (Recording Secretary)

Approval of previous meeting's minutes

Bill Steed entertained a motion for the April 21, 2026 meeting's minutes to be approved. Mark Mansfield made the motion, then seconded by Neil Blankenship. The meeting's minutes were approved unanimously.

Finance Update

9:11 a.m.: Tavares Toomer offered a review of the 2025-26 budget, and a 2026-27 budget prospectus. *(Note: A corresponding visual aid was included in the meeting packet.)*

9:16 a.m.: Mark Mansfield made the motion, then seconded by Kathy Spencer, for the 2026-27 budget to be approved. The 2026-27 budget was approved unanimously.

Tavares Toomer continued by discussing NCHSAA Foundation account values, and the 2025-26 year-end distribution plan to NCHSAA member schools. Contributing factors to member schools' shares – including schools' number of fielded teams, average daily membership (ADM), and identified student percentage (ISP) – were reaffirmed. It was noted that schools with outstanding monies due the NCHSAA would not receive their year-end distributions until outstanding monies were received. *(Note: A corresponding visual aid was included in the meeting packet.)*

9:23 a.m.: Mark Mansfield made the motion, then seconded by Neil Blankenship, for the 2025-26 year-end distribution plan's funds to be requested from Morgan Stanley. The request for funds from Morgan Stanley was approved unanimously.

9:25 a.m.: Mark Mansfield made the motion, then seconded by Neil Blankenship, for the 2025-26 year-end distribution plan's funds to be disbursed to eligible NCHSAA member schools. The disbursement of 2025-26 year-end distribution plan funds to eligible NCHSAA member schools was approved unanimously.

9:26 a.m.: Karen DeHart discussed the NCHSAA Foundation's funds earmarked for contributions to the NCHSAA Hall of Fame celebration and health & safety education programming. *(Note: A corresponding visual aid was included in the meeting packet.)*

9:29 a.m.: Mark Mansfield made the motion, then seconded by Kathy Spencer, for funds earmarked for the NCHSAA Hall of Fame celebration to be used accordingly. The motion was approved unanimously.

9:30 a.m.: Mark Mansfield made the motion, then seconded by Andre Lassiter, for funds earmarked for the NCHSAA health & safety education programming to be used accordingly. The motion was approved unanimously.

9:31 a.m.: Alex Bass discussed the process for identifying prospective new Trustees, and the status of four individuals identified at the April 21 meeting. *(Note: A corresponding visual aid was included in the meeting packet.)*

*Eric Bracy (Cumberland County Schools Superintendent; joined NCHSAA Board of Directors)

*Rene Corders (Retired – Cumberland County Schools; declined, but willing to recommend)

*Everett Ward (Retired – declined, but honored to have been considered)

*Beth Byerley (Senior VP, Southern First Bank; interested in being considered)

Alex Bass stated that Beth Byerley has been invited to become a Trustee, and the onboarding process is ongoing.

Alex Bass invited Trustees to review the process (outlined in NCHSAA Foundation bylaws and policies) for electing the Board of Trustees' officers. This process will be undertaken at the next (October 13) meeting. *(Note: A corresponding visual aid was included in the meeting packet.)*

9:35 a.m.: Letters/words of thanksgiving from NCHSAA Foundation award recipients Brian Carver (educator) and Renee Rizvi (student-athlete) were shared by Karen DeHart (Carver) and Alex Bass (Rizvi).

9:37 a.m.: Bill Steed made a few general remarks including a review of the upcoming Trustees meetings and NCHSAA regional meetings schedules before closing the meeting.

Note: The next BOT meeting will be held virtually on Wednesday, October 13, at 8 a.m.